

RAM Board Agenda
July 16th, 2015 11:30 a.m. – 2:00 p.m.

WestRock Facility
 (Recycling Association of MN - Offices)
 2250 Wabash Ave - Saint Paul - Board Room
 Conference Call Details: 1-605-562-3000, Pass code: 591335#

Agenda item	<i>Discussion lead</i>	Action Requested	Time allotted
Call to Order/Roll Call	<i>Reed</i>		11:30-11:35
Approval of Agenda and June Minutes	<i>Reed</i>	Approval	11:35-11:40
Treasurer's Report, Dashboard	<i>Wollschlager</i>	Approval	11:40-11:55
Bin Grant	<i>Sailer</i>	Discussion	11:55 - 12:05
Break for Dishing up Lunch			12:05- 12:15
Conference Update	<i>Sailer</i>	Discussion	12:15-12:45
Brita's Program Updates	<i>Sailer</i>	Discussion	12:45-1:15
MIB Updates	<i>Sailer</i>	Discussion	1:15– 1:25
Other Business		Discussion	1:25-1:30
Adjourn	<i>Reed</i>	Approval	1:30 – 1:40

Next board meeting is scheduled for August 20th, 2015

Could you add a little note to the agenda at the bottom " Board Chairs lined up??" or words to that effect. It will help RAM staff remember to check it after the meeting too. I'll explain it to our board

Recycling Association of Minnesota

Minutes of the Board of Director's Meeting – June 18th, 2014

Meeting Location: Board Room at the RockTenn Facility, St. Paul, MN

Board Members Present: Michael Reed, Amy Ulbricht, Jean Lundquist, Rob Friend; by *phone*: Nathan Reinbold, Doug Lien, Sandy Gunderson, Mary Chamberlain, Julie Mooney

Board Members Excused: Bill Keegan, Lorilee Blais, Spencer Best, Mark Rust, Jim Wollschlager, Mike Larson, Michael Whitt, Tim Goodman (he was called into the meeting to provide the needed quorum – approval items)

Board Members Unexcused:

Staff Present: Brita Sailer, Graham McCall

Staff Excused: Maggie Mattacola Yauk

Others Present:

Call to order

Michael Reed called the meeting to order at 11:33 a.m.

Agenda and Minutes

Reviewed agenda. Agenda approval moved by Tim Goodman, seconded by Rob Friend.

April meeting minutes were reviewed, Rob Friend made a suggestion to have minutes changed that mention his suggestion to add a column in the dashboard that better explains RAM's YTD budget and expenditures percentage during the year so that board members and employees have a better understanding of RAM's budget/expenses/revenue over the course of the year.

Approval of modified minutes moved by Amy Ulbricht, seconded by Sandy Gunderson.

NRC Re-Affiliation

Reed and Sailer discussed the intention of re-establishing a NRC (National Recycling Coalition) membership. They briefly touched on the reasons why they felt that having a membership would be beneficial to RAM and RAM's members. Doug Lien made a motion to approve paying for a prorated membership (less than \$1,000) to the NRC for 2015 due to the year being half over, seconded by Tim Goodman. Motion passed.

RockTenn/Soccer Tournament Sponsorship

Brita discussed being approached by RockTenn employees to help sponsor a soccer tournament in the amount of \$200. RAM's logo would be featured on the water bottles, tournament posters and related items as an event sponsor. Brita worked with RockTenn's event employees to use that money to go toward paying for at least 30% recycled content water bottles for the event referees. This sponsorship would enable the Soccer organizers to have recycled content sourcing at their event. Sailer felt it would be a great use of RAM's funds given the continued support RockTenn gives RAM for the office space and related services. With that, Jean Lundquist made a motion to approve the \$200.00 sponsorship to pay for 30% recycled content reusable water bottles, seconded by Rob Friend. Motion passed.

Treasurer's Report/Dashboard

Treasurer update. Brita did a walk-through of the dashboard. RAM has 250 members. There is \$40,651.00 in receivables, \$13,105.96 in checking and \$80,912.81 in savings. Brita pointed out the new variance column that shows YTD% budget over expenditure. She also stated that the MDA grant for Ag Plastic Recycling Development is in the dashboard in the amount of \$5,000. \$4,500 of the \$5,000 grant will be pass-through funds to the two pilot locations. RAM will receive \$500 of the \$5,000 grant once they grant project paperwork is completed and returned to MDA. This will help assist RAM's admin efforts for the project. Commodity prices are still down and this is impacting the RYH/MIB income. Sailer stated that the last of the \$10,000 US Carton Council grant will be forthcoming once the grant work is complete and report is sent to them.

Note: Minutes were reflected in the April Meeting Minutes There was also discussions by Mark and others to make some modifications to the dashboard columns to better reflect current and year over year expenditures as a more accurate reporting with where RAM's budget is at for the year. Motion to approve the financial dashboard by Tim Goodman, seconded by Sandy Gunderson.

----- Break for Lunch ----- (Break from 12:08-12:20 p.m.)

Conference Update

It was stated there is a Conference Committee meeting on Monday – 6/22/15. The keynote speakers are set up. There are 12 sponsors confirmed to date. The exhibitor forms were sent out on June 9th. Some of the exhibitors have expressed interest in having WIFI. To accommodate them, the cost of exhibiting/booth space will increase \$15.00 to be able to add WIFI access to every exhibitor space. This will not be available to general conference attendees.

Rain Barrel/Compost Bin Update

Graham gave an update of the Rain Barrel/Compost Bin sales events from 2015. Please reference Graham's report for detailed information. RAM has 70 extra brown rain barrels in storage and ~135 green rain barrels in storage for sale. Graham has been making significant changes to RAM's website.

Brita's Program Update

Please refer to Brita's handout she provided to the Board.

RAM Tour/Forum Report May 11

Please refer to Brita's handout she provided to the Board.

Bin Grant

There are 8 applicants thus far for the bin grant. Those on the bin grant committee currently include; Lori Blais, Michael Reed, Nathan Reinbold and Brita Sailer. Brita mentioned that there was room on the committee if someone else from the Board would like to be on the bin grant committee. With that, Sandy Gunderson and Rob Friend expressed interest in being on the committee as well. Brita will be compiling the list of grant applicants and sending the spreadsheet to the bin grant committee.

Other Business

It was noted that Rachel King had resigned from the RAM Board (and also St. Paul School District). She has accepted a job out of state. There was discussion of there should be a heightened focus to have a board member from a vocational center.

Jean Lundquist said that the Product Stewardship Council is in the process of developing their own website. She stated that there is a main concern amongst counties in general to no set up more product stewardship initiatives until the current e-w3aste and PaintCare product stewardship programs are fixed and fixed correctly.

Adjourn

Adjourn – Motion made by Amy Ulbricht and seconded by Michael Reed. Meeting adjourned at 1:05 p.m.