

RAM Board Agenda
June 19, 2014 11:30 a.m. – 2:00 p.m.

Rock Tenn Facility
 (Recycling Association of MN - Offices)
 2250 Wabash Ave - Saint Paul - Board Room

Conference Call Details: 1-605-562-3000, Pass code: 591335#

Agenda item	Discussion lead	Action Requested	Time allotted
Call to Order/Roll Call	Zbinden		11:30-11:35
Meeting Agenda & March 20 th Minutes	Zbinden	Approval	11:35-11:40
Treasurer's Report & Dashboard	Wollschlager/ Mattacola	Approval	11:40-11:50
Bookkeeping Update	Mattacola	Discussion	11:50-12:00
Break for Dishing up Lunch			12:00-12:10
Investments/Endowment/LT Vision	Mattacola	Discussion	12:15-12:25
Maggie's Program Updates	Mattacola	Discussion	12:25-12:40
Website/Signs/SWMCB Update	Sailer/Mattacola	Discussion	12:40-12:55
Brita's Program Updates	Sailer	Discussion	12:55-1:05
KAB Update	Mattacola		1:05-1:15
Other Business	Zbinden	Discussion	1:15-1:25
GreenCorp Wrap-up – Thank you Katelyn!	Larsen		
Adjourn	Zbinden	Approval	1:25

Next board meeting July 17, 2014

Recycling Association of Minnesota

Minutes of the Board of Director's Meeting – April 17th, 2014

Meeting Location: Board Room at the RockTenn Facility, St. Paul, MN

Board Members Present: Bill Keegan, Amy Ulbricht, Julie Mooney, Michael Whitt, Mary Chamberlain, Jim Wollschlager, Marcus Zbinden, John Crudo, Michael Reed, Mark Rust; by *phone*: Doug Lien, Nathan Reinbold, Sandy Gunderson, Spencer Best, Tim Goodman, Lorilee Blais, Anne Ludvik

Board Members Excused: Mike Larson, Greg Nelson

Staff Present: Maggie Mattacola and Brita Sailer

Staff Excused: Katelyn Larsen

Call to order

Michael Reed called the meeting to order at 11:36 a.m.

Agenda and Minutes

Review of June agenda and April minutes. The addition of 'KAB Membership Renewal' was added to the agenda for approval. Agenda approval moved by John Crudo, seconded by Mary Chamberlain. Changes to the February minutes were to change 'NSWMA' to 'NWRA' and another change was that Michael Whitt was on the phone instead of 'in person' as the February minutes stated. MinutesMinute's approval moved by Michael Whitt, seconded by John Crudo.

Treasurer's Report/Dashboard

Treasurer update. Wollschlager did a quick walk-through of the revenue spreadsheet. There was discussion to add a Committed Funds column to the dashboard for funds/grants that have been verbally committed, but not actually received yet. The U.S. Carton Council's pending grant to RAM would fall into this category. It was also noted that the RAM vehicle 'free lease' is up at the end of the year and lease/purchase options need to be looked at to ensure RAM has a vehicle. RAM has 284 members. Motion to approve the financial spreadsheet by Bill Keegan, seconded by Jim Wollschlager.

Earth Day Events

Brita and Katelyn will be celebrating Greater MN location for Earth Day at the Community Eco Fair in Alexandria on April 22nd. Maggie mentioned that AAA will be having a Re-Seat Collection May 2nd and 3rd in Burnsville and St. Louis Park.

-----Break for Dishing Up Lunch -----

GreenCorp Grant Update

Please refer to Maggie's handout she provided to the Board for more clarification. Brita gave a synopsis of the bulk milk dispenser pilot at the New London-Spicer Schools. All the elements of the project are in place and seem to be running smoothly. A full report will be available this summer. Regarding the Ottertail County carton recycling program, there has been additional school and hospital site visits made to gear up for starting their program.

Maggie's Program Updates

Please refer to Maggie's handout she provided to the Board for more clarification. Some of the highlights from Maggie's updates include; the ability to now process credit card transactions via mobile devices at events and meetings. RAM was recognized by the MN Timberwolves on April 8th during a break in the game as being an 'Outstanding Environmental Organization'.

Total lbs collected just by RAM for RYH is 68,048 (5/14/13-current). Once the vocational centers are finished with the processing of the string lights at their facilities, the materials will be picked up. The 2013 RYH goal of 150,000 lbs of lights will be reached. The Twin Cities MIB/IITB expansion is doing well, even with the transitioning of vocational centers to accommodate growth and logistics for transportation.

Additional items were an update on the Rain Barrel/Compost Bin sales and Reseat events. Maggie mentioned the need to [have](#) volunteers at the sales events.

SCORE Bill

Please refer to Brita's handout she provided to the Board for more clarification. Rep Hornstein's SCORE bill, HF 2564, was incorporated into the House Omnibus supplemental appropriations bill, HF 3172. Updates on the Wagenius compost HF 3158 bill, "Textiles" bill and "Sharps" bill were also shared.

Brita's Program Updates

Please refer to Brita's handout she provided to the Board for more clarification. Brita discussed the ag plastics stakeholder recycling meeting that was held in St. Cloud on March 25th. Many representatives of the recycling industry and local farmers were present to begin the steps to develop a few pilots. One pilot will be focusing on sheet film (bale, silage and boat wrap) and the other pilot will be working on the poly twine waste.

Brita conducted a few site/member visits. She met with Michael Whitt and toured the SMSC facilities and discuss~~ed~~ ways to reach out to Tribal governments in MN and to address waste forums for Tribal issues and increase Tribal membership in RAM.

The MIB Rural MN expansion project that will be made possible by the Bremer Grant needs to find a vehicle for the rural MN programs.

Step one of the IT upgrade is now complete. This initial step of installing MS Office software/Outlook/system back-up is done. The next step is dealing with the website and developing an easy to update system on the WordPress Content Management program and yet, has room for growth as RAM's business needs evolve.

KAB Membership Renewal

Maggie discussed the benefits of continuing membership with KAB (Keep America Beautiful). Without further discussion, a motion was made to approve KAB Membership by Jim Wollschlager, seconded by Mark Rust. Motion passes.

Other Business

New Employee Hire was discussed at this time. Maggie let the Board know that 5 candidates were selected for a 1st interview process, then 2 people were chosen to participate in a 2nd round of interviews (2nd interview took place 4/17 before the Board Meeting). ~~After discussion amongst the interview committee, it was recommended to hire Graham McCall.~~

After rather lengthy discussion amongst the Board, it was determined to hire Graham McCall. He is to be paid \$14.50/hr plus benefits consisting of; short term disability, long term disability, health care insurance stipend, 3% Simple IRA and \$50.00/month phone stipend. Approval of hiring him was moved by Jim Wollschlager, seconded by Bill Keegan. Motion passes.

Adjourn

Adjourned at 1:23 p.m. – Motion made by Tim Goodman and seconded by John Crudo.