

**RAM Board Agenda**  
**March 20, 2014 11:30 a.m. – 2:00 p.m.**

Rock Tenn Facility  
(Recycling Association of MN - Offices)  
2250 Wabash Ave - Saint Paul - Board Room

Conference Call Details: 1-605-562-3000, Pass code: 591335#

Agenda item	<i>Discussion lead</i>	Action Requested	<b>Time allotted</b>
Call to Order/Roll Call	<i>Zbinden</i>		<b>11:30-11:35</b>
Meeting Agenda & February 20 <sup>th</sup> Minutes	<i>Zbinden</i>	Approval	<b>11:35-11:40</b>
Treasurer's Report & Dashboard	<i>Wollschlager/ Mattacola</i>	Approval	<b>11:40-11:50</b>
Annual 990/Financial Statements	<i>Anseth</i>	Discussion	<b>11:50-12:00</b>
<b>Break for Dishing up Lunch</b>			<b>12:00-12:10</b>
GreenCorp Grant Update	<i>Larsen/Sailer</i>	Discussion	<b>12:15-12:25</b>
Program Updates: Rain Barrel/Compost Bin Sales/Recycle Your Holidays/Interview Process	<i>Mattacola</i>	Discussion	<b>12:25-12:40</b>
SCORE Bill	<i>Sailer</i>	Discussion	<b>12:40-12:55</b>
Outreach/Events/Meetings: Bremer Grant-MIB, Carton Council proposal, RAM Mtgs	<i>Sailer</i>	Discussion	<b>12:55-1:05</b>
Committee Reports	<i>Sailer/Mattacola</i>	Discussion	<b>1:05-1:15</b>
Other Business	<i>Zbinden</i>	Discussion	<b>1:15-1:25</b>
Adjourn	<i>Zbinden</i>	Approval	<b>1:25</b>

Next board meeting April 17, 2014

## Recycling Association of Minnesota

### Minutes of the Board of Director's Meeting – February 20<sup>th</sup>, 2014

Meeting Location: Board Room at the RockTenn Facility, St. Paul, MN

Board Members Present: Greg Nelson, Bill Keegan, Michael Reed, Mark Rust, John Crudo  
by *phone*: Doug Lien, Lorilee Blais, Spencer Best, Mike Larson, Mary Chamberlain, Marcus Zbinden, Nathan Reinbold, Julie Mooney, Sandy Gunderson, Jim Wollschlager, Michael Whitt, Amy Ulbricht, Anne Ludvik

Board Members Excused: Tim Goodman

Board Members Unexcused:

Staff Present: Maggie Mattacola and Brita Sailer

Others Present: Katelyn Larsen

#### **Call to order**

Michael Reed called the meeting to order at 11:35. Individual Board members introduced themselves as well.

#### **Agenda and Minutes**

The January minutes and February agenda were presented to the board. Bill Keegan made a motion to approve the changed minutes and agenda, seconded by Greg Nelson. Motion passed the Board.

#### **Treasurer's Report/Dashboard/2014 Budget**

Dashboard –Jim Wollschlager, with Maggie's assistance, provided a review of the dashboard. See dashboard dispersed out at meeting for greater detail on income and expenses. The Coca-Cola grant for MIB expenses has been moved to 2013 contributions under income. The \$40K increase in RAM staff/taxes to hire a RAM employee is not a blow to the budget accordingly to Jim's assessment of the significant savings from RAM moving offices (much lower utility/rent cost) There are also ample reserves to cover the RAM employee.

It was noted that the attendance of the 2013 conference suffered due to increased workloads and that another RAM employee handling program tasks/pickups would free up time for Maggie and/or Brita. The 2013 conference attendance was 375, but the 2014 goal is 400 plus. Maggie is confident this can be reached with the additional assistance a RAM employee would bring to the organization. Maggie has a goal of hiring another employee by mid-March. Much more discussion ensued about the hiring of another RAM employee. In the end a recommendation was made to hire an employee.

Motion to hire a full time employee for RAM in the \$12.00-\$17.00/hour range which comes out to about \$25,000-\$35,000/year and includes the standard RAM employee benefits package (\$1,500.00/year) The recommendation to allow Maggie to solicit an employee was approved by Jim Wollschlager and seconded by Bill Keegan. Motion passed the Board.

After no further discussion, Mark Rust made a motion to approve the dashboard as presented, seconded by John Crudo. Motion passed the Board.

#### **NRC Membership**

Maggie notified the board that NRC membership dues are going to be due for 2014. Maggie let the board know the background on the NRC and how it relates to KAB. Discussion ensued about the value the board and RAM membership realizes for being a member of NRC. It was determined that for the past several years NRC has not been provided much service to RAM and members to justify the continued NRC membership payment. At that time, Marcus made a motion to not become a member of NRC in 2014 and to reevaluate the value of possibility becoming a NRC member again in 2015 with feedback from the RAM members seconded by Amy or Mike Whitt. Motion passed the Board.

It was noted that the Communications Committee will work on this issue and communicate or poll the membership to see if RAM should be a member of NRC in 2015.

#### **Maggie's Program Updates:**

Please refer to Maggie's handout she provided to the Board.

#### **Greencorp Grant Update**

Katelyn discussed her efforts with the New London Schools on bulk milk dispensing. There is a green light to install bulk milk dispensers at the middle and high school cafeterias – but not the elementary school at this time due to mess issues. The manufacturer of dispensers will be working on a pre-dispensed solution for elementary schools to make it easier and quicker for younger students.

### **Information Technology Galore**

Please refer to Brita's handout she provided to the Board.

### **Agricultural Plastics/Boat Wrap**

Please refer to Brita's handout she provided to the Board. It was noted that RAM's role in this is facilitator.

### **Brita's Program Updates:**

Please refer to Brita's handout she provided to the Board.

### **Other Business**

RAM Board meeting schedule for the year was discussed. See Brita's handout. It was agreed to drop regular monthly meeting for the months of May, July, and October and to hold non time sensitive committee meetings in the months when no regular Board meeting is scheduled.

### **Adjourn**

Jim Wollschlager made a motion to adjourn the meeting at 1:27 pm, seconded by Anne Ludvik. Motion passed.

### **Newly Paved PARKING LOT:**

1. **RAM website:**
  - a. Continued access problems with member log-in area
2. **Bottle bill**
3. **Customizable Signs:** Add signs, such as rechargeable/lithium/button battery recycling, plastic bags/shrink wrap recycling and bulb recycling. These would be very helpful for assisted living facilities, apartments and others.